JOB VACANCY NOTICE

AML/CFT Implementation Coordinator

Government of the Virgin Islands

To spearhead the implementation of Anti-Money Laundering (AML), Counter-Financing of Terrorism (CFT), and Countering Proliferation Financing (CPF) strategies, ensuring their alignment with global benchmarks, especially the Financial Action Task Force (FATF) standards. This includes advising on tailoring the national policy and legal frameworks to comply with global AML/CFT/CPF standards, monitoring the effectiveness of implemented measures, and providing guidance to relevant institutions.

MAIN RESPONSIBILITIES

1. Provide expert advice on international standards related to AML/CFT/CPF.
2. Oversee the implementation of recommendations from international AML/CFT/CPF evaluations to improve compliance.
3. Continuously monitor progress and report on the implementation of AML/CFT/CPF action plans, ensuring timely publication of these reports.
5. Collaborate and coordinate with Law Enforcement Agencies (LEAs), Competent Authorities (CAs) and other Key Governmental Agencies (KGas) to strengthen their capacity on legal and operational aspects of AML/CFT compliance.
6. Review updates and statistics from LEAs, CAs and KGAs, monitor trends, and identify and report on deficiencies or areas for improvement.
7. Analyse and map domestic legislation and draft policies against International AML/CFT/CPF standards, identify deficiencies and propose policy and legislative solutions with accompanying drafting instructions to address those deficiencies.
8. Receive, analyse and respond to inquiries and reports from international organisations like FATF and CTAFT, and represent the Virgin Islands in International AML/CFT/CPF Forums.
10. Develop and implement an AML/CFT/CPF training and public awareness strategy.
11. Continually evaluate the Virgin Islands’ AML/CFT regime to identify deficiencies and propose improvements for ongoing compliance.
12. Prepare comprehensive reports for submission to the National Anti-Money Laundering and Terrorist Financing Coordinating Council (NAMLCC).
13. Perform any other related duties as required by the Supervisor or any other senior officer in order to contribute to the effectiveness and efficiency of the department.

WORKING CONDITIONS/ENVIRONMENTAL FACTORS

- Normal office environment

MINIMUM QUALIFICATIONS AND EXPERIENCE

- Master’s Degree in Business, Finance, Economics, Law or related field
- AML/CFT Qualifications, preferably CAMs or ICA
- Minimum of seven years’ professional experience in financial services, preferably at the policy level, financial crime leadership, regulatory experience or advisory capacity to governments, law enforcement agencies or regulators on AML/CFT matters
- Minimum of two years’ experience as a Mutual Evaluation Assessor or in a lead role in an evaluated country

KNOWLEDGE AND SKILLS

- Comprehensive knowledge of the laws of the Virgin Islands, particularly those related to AML/CFT/CPF and law enforcement.
- In-depth understanding of the FATF Recommendations and Methodology for assessing technical compliance and effectiveness of AML/CFT systems.
- Strong legal research and analysis skills.
- Familiarity with FATF and CTAFT processes (advantageous).
- Proven leadership skills to effectively manage professional and support staff.
- Strong administrative and management skills
- Exceptional analytical, report writing, and communication skills.
- Solid project management knowledge and experience.
- Strong knowledge of Government structure, policies and procedures

HOW TO APPLY

Applicants interested in transferring to the Public Service through the Employee Mobility Programme must apply through our website (see above) along with the Employee Mobility Application (available at: www.bvi.gov.vg/services/emp.

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Important Notice: Qualified candidates who are considered for potential employment with the Government of the Virgin Islands may be requested to provide further criminal history record information. Evidence of a criminal conviction or other relevant information obtained shall not automatically disqualify an individual from employment with the Government of the Virgin Islands.